



Dear Penn State Alumnus/a:

Thank you for your interest in The Princeton Club of New York and the unique membership opportunity available to you.

Enclosed you will find the brochure which outlines the Club's facilities and services, an application for membership, dues schedule and additional information about the Club.

To apply for membership:

1. Candidates are requested to obtain written recommendations from a proposer who may or may not be a member of the Club in good standing, and a seconder being a professional (doctor, lawyer, professor, alumni office etc.).
2. Letters of recommendation, preferably written on company letterhead, should contain the length of time the Candidate has been known to the sponsor or seconder, and whether their association has been of a business or social nature.
3. The Completed application, with both letters of recommendation attached and selected payment method, is to be submitted to the Club's Membership Office.
4. After review of the completed application, the Candidate will be invited for an interview with the Admissions Committee.
5. Following Acceptance by the Committee, your membership card will be mailed to the selected address, your account will be activated and the enclosed payment method will be processed. New members may begin to use the Club only after receiving their membership card.

Please be aware that the Club is unable to accept all candidates for membership. Candidates denied acceptance will not be charged and their payment will be returned if applicable.

If there is any assistance the Club can provide, please do not hesitate to contact the Membership Office at (212) 596-1240.

Sincerely,

Roger L. Williams '73, '75g, '88g
Executive Director
Penn State Alumni Association



PENN STATE ALUMNI ASSOCIATION APPLICATION FOR MEMBERSHIP

Please return your completed application to the address or fax number listed above.

Payment is required with application.

Please refer to attached dues schedule or contact a Membership Associate for appropriate amount to enclose.

PERSONAL INFORMATION

All information given on this application, including your social security number, is used for verification purposes. The Princeton Club will never distribute this information to a third party.

Form fields for personal information including title (Dr., Mr., Mrs., Ms., Other), gender (Male, Female), date of birth, first and last names, social security number, and last name when enrolled at Penn State.

TYPE OF MEMBERSHIP

Form fields for membership type: Penn State Alum, Reinstatement, Current Graduate Student, Penn State Faculty / Staff.

MEMBERSHIP RECOMMENDATION

As an Associate Membership applicant please indicate a sponsor below and attach a recommendation letter.

Form fields for membership recommendation including proposer and seconder names, PCNY Acct #, and daytime phone numbers.

SCHOOL INFORMATION

Form fields for school information including undergraduate and graduate degree years and institutions, and a section for advanced degrees from other institutions.

BUSINESS INFORMATION

Form fields for business information including employer name, title, business address, city, state, zip, country, telephone, fax, and e-mail, with a checkbox for business address for club mail.

HOME INFORMATION

Form fields for home information including home address, city, state, zip, country, telephone, fax, and e-mail, with a checkbox for home address for club mail.

SPOUSE / DOMESTIC PARTNER INFORMATION

Dr. Mr. Mrs. Ms. Other _____ Male Female Date of Birth _____ / _____ / _____
First Name _____ Last Name _____ Social Security # _____ - _____ - _____
Undergraduate school _____ Year _____ Degree _____
Mailing address _____
City _____ State _____ Zip _____ Country _____
Telephone _____ Fax _____
E-mail _____

Check here if you would like a separate membership card for your spouse.

There is an \$85 (plus tax) annual fee for spousal privileges.

Please bill the annual \$85 fee to: **my house account** **the spouse's account with separate monthly billing**

How did you hear about the club?

- Current Member Alumni Magazine Overnight Guest Word of Mouth
 Was a Previous Member Attended a Private Event Website
 While as an Undergraduate Attended a Club Event Other _____

REASONS FOR JOINING

Please briefly indicate your reasons for seeking membership in The Princeton Club for New York.

Please indicate what facilities you intend to use frequently:

- Overnight Rooms Fine Dining Bar & Grill Conference Rooms Business Center
 Banquet Facilities Library Members' Lounge Athletic Facilities Reciprocal Clubs

Which type of Princeton Club events are you most interested?

- Theater outings Sporting events Lectures at the Club Author appearances Museum trips
 Concerts/recitals Events at Princeton's campus Social gatherings/parties Business/career events Other

PAYMENT INFORMATION

Payment is required with application.

All payments for membership must include 8.375% New York Sales Tax added to both dues and initiation fees. Dues will be prorated according to our fiscal year beginning on September 1.

Upon acceptance I understand that my payment method will be processed and that if payment is denied due to insufficient funds I will be held liable for that amount and any penalties thereof.

Membership is non-refundable and non-transferable.

I elect to pay via:

- American Express MasterCard VISA Check Enclosed (amount) \$ _____
(Please make check payable to The Princeton Club of New York)

Card Number _____ Expiration Date _____

*If elected to membership in The Princeton Club of New York by its Admission Committee,
I agree to support and abide by the enclosed House Rules of the Club.*

I understand that if I wish to resign / discontinue my membership, I must do so in writing.

Signature _____ Date _____



House Rules

Effective April 1, 2009

- ☛ Cellular phone use is restricted to the areas in front of the Reception Desk, restrooms on the First Floor, and corridor housing public phones on the Second Floor and Fourth Floor.
- ☛ Laptops and texting by cellular phone are permitted so long as they are silenced.
- ☛ Business Center is to be utilized by members and overnight guests only.
- ☛ Account balances are due in full on receipt of monthly statements. A past due account will incur a late payment fee of \$30.00 for each month the account remains in arrears. All accounts ninety days due are subject to suspension. Questions about monthly statements or account balances should be directed to the Accounting Office (212.596.1220). **A resignation letter must be sent to cancel a membership.**
- ☛ The Clubhouse is open from 7:00 am until 11:00 pm. Members and guests occupying bedrooms may enter the Clubhouse after 11:00 pm to access their bedrooms only, however, they must show their room key to Security upon entering the Club. For the safety of our members, please have your membership card available for presentation when you visit the Clubhouse.
- ☛ Business Meetings, which require obvious use and display of papers, are disruptive to other members and are not permitted. A quiet business conversation among two or three people is permissible. Club employees have been instructed to call attention to violations and to request that the member conform to the rules. Members who refuse to remedy a violation may be escorted from the Clubhouse.
- ☛ No food or drink may be brought in from the outside for consumption inside the Clubhouse with the exception of members and guests consuming food or drink within their bedroom.
- ☛ No food may be brought into any Club sponsored events/programs when food is not furnished for the particular event/program.
- ☛ The Fourth Floor is reserved for members and guests attending a private function or a Club sponsored event/program.
- ☛ Members are required to notify the Membership Office, within 15 days, with changes of residence, employment, occupation, or other pertinent data that may affect Club mailings and/or membership dues.
- ☛ Pets are not allowed inside the Clubhouse, except by permission of management.
- ☛ Minors (under 16 years of age) are prohibited from using the fitness center facility.
- ☛ Minors accompanied by an adult may play squash and occupy the athletic lounge.
- ☛ Guests are permitted to wait for members in the First Floor lobby only.
- ☛ The Club's address or telephone numbers may not be used on business related materials.
- ☛ The addresses and telephone numbers of members may not be revealed except with member's permission.
- ☛ Working Press and members of the media are not permitted in the Clubhouse except by permission of management. Photography and audiovisual recordings of any kind are not permitted inside the Clubhouse except by permission of management.
- ☛ Club employees are not to be sent out of the Clubhouse by a member.
- ☛ Cash tipping of club employees is not permitted (barbers, physical trainers, and masseurs or masseuses are not Club employees).
- ☛ Check cashing is available at the Reception Desk under terms established by management and subject to available funds. Limited amount is \$100.00.
- ☛ The Club cannot be responsible for articles left in the checkroom or in other areas of the Clubhouse left unattended. The checkroom is not intended for long-term storage of articles. Items left for more than 30 days will be discarded.
- ☛ Safe deposit boxes are available at the Reception Desk for overnight guests only. Valuables should not be left in bedrooms.
- ☛ The Club bulletin board, located in the athletic facility lobby, may be used by members subject to the discretion of management.
- ☛ All comments, suggestions, requests, or complaints should be made in writing to the House Committee via the Executive Office.
- ☛ Club management is empowered to enforce the House Rules on behalf of the House Committee.



Dress Code

Effective April 1, 2009

Smart Casual Attire is required throughout the Clubhouse as described below:

The following guidelines should help you determine what is and is not smart casual dress. It is important to note that our Smart Casual Dress Code applies to all seven days of the week, with the exception of weekends during the Memorial Day thru Labor Day holiday time period, which is specified below.

For men, Smart Casual includes collared shirts, dress shirts, button downs, golf shirts, turtlenecks or sweaters, blazers or sport jackets, tailored trousers, denim jeans, and loafers or lace-up shoes with socks.

For women, Smart Casual includes collared shirts or blouses, turtlenecks, sweaters and sweater sets, skirts or tailored pants, denim jeans, and flats, pumps, boots or dress sandals.

Acceptable **Relaxed Casual Attire** includes Smart Casual Attire as well as knee-length shorts and athletic shoes. (Relaxed Casual Attire is **only** allowed on the A-Level and Squash & Fitness Center).

Relaxed Casual Attire is also permitted during the Memorial Day thru Labor Day holiday time period on weekends only; starting at 5:00 pm on Fridays. This attire is allowed in the Clubhouse, with the exception of the Woodrow Wilson Room, Members' Lounge and Library.

Inappropriate attire includes but is not limited to: torn or frayed denim jeans, shorts, tee shirts (sleeveless shirts, tank tops, halter tops, crop tops), sandals (beach sandals, Birkenstocks, flip flops), athletic wear of any kind *(sweatshirts, rugby shirts, sweatpants, leggings, stirrup pants, jogging suits, spandex, lycra, sneakers, athletic shoes or caps), torn clothing (clothing with holes or frayed ends), clothing with offensive or profane language, and excessively revealing clothing.

Woodrow Wilson Room (Dining Room):

Jacket and Business Casual Attire for men with tie optional. Comparable attire for ladies

Members and their guests are asked to respect the sensibilities of other members by striving to uphold standards of dignity and good taste in wardrobe selection.

** Exception is when members and guests are going directly to the overnight rooms or athletic floors.*

Guest Cards

Requests for Guest Cards for use by family or friends must be made by the member through the reception desk or the Membership Office. The Card entitles the guest the use of all Club facilities. When requesting a Card, the member must include his/her account number, name of the guest, and the date(s) the guest will be using the Club facilities. Guest Cards are valid for a maximum period of two weeks. By requesting a Guest Card, the member agrees to guarantee payment of all charges incurred by the guest. A separate bill for charges will be sent to the member either to be paid by the member or to be forwarded to the guest for payment. A guest is permitted to settle his account with a major credit card.

A Guest Card may not be issued to the same guest more than twice in one year.

When a Guest Card is activated, a \$5.00 service charge is placed on the member's account.

Programs / Events Reservation Policy

Club events and programs are open to members in good standing and their guests.

A member may not sign up a guest for an event or program unless the member will be accompanying the guest.

Members are encouraged to make advanced reservations and respect RSVP dates to avoid cancellation of events and programs or a cancellation fee. Out-of-Club ticketed events (including, but not limited to, theater events) are final sale and non-refundable.

A complete list of the Programs/Events Reservation Policy can be found at the Front Desk of the Clubhouse or at www.princetonclub.com.

Smoking Policy

Smoking is not permitted in the Clubhouse.



2008 - 2009 ASSOCIATE DUES SCHEDULE

A person will be eligible for a specific category of Associate Membership provided the qualifications for that category, as established by the Board of Governors, are met and all steps required by the Committee on Admissions for the admission or reinstatement are completed. The Director of Membership will, upon request, provide all necessary information and related details.

MEMBERSHIP CATEGORIES AND INFORMATION

Annual dues and initiation fee are based upon Undergraduate Class Year listed to the left and all fees are subject to 8.375% New York Sales Tax.

Annual dues rates are effective until August 31, 2009 and will be pro-rated accordingly.

RESIDENT:	INITIATION FEE:	ANNUAL DUES:
Undergraduate Class Year:		
2008	350	\$ 185
2007	350	200
2006	350	235
2005	350	290
2004	350	365
*2003	650	510
*2002	650	670
*2001	850	870
*2000	850	1,135
*1999and under	1,200	1,535
*Retired	700	885
*Education / Clergy	700	885

RESIDENT: Those who reside in or have their principal place of business within New York City.

SUBURBAN: Those who reside in or have their principal place of business within a 50 mile radius of the Club, but neither reside nor have their principal place of business within New York City.

NON-RESIDENT: Those who reside in and have their principal place of business beyond a 50-mile radius of the Club.

SUBURBAN:		
2008	\$ 350	\$ 150
2007	350	160
2006	350	185
2005	350	230
2004	350	295
2003	650	395
2002	650	525
2001	850	695
2000	850	895
1999and under	1,200	1,170
Retired	700	715
Education / Clergy	700	715

RETIRED MEMBERSHIP: Those who have reached the age of 65 and who have retired from active business.

EDUCATIONAL: A full-time teacher or instructor, or member of the administrative staff of an accredited university, college or preparatory school.

CLERGY: An ordained minister, priest or rabbi who is associated, on a full-time basis, with a church, synagogue or similar religious organization.

SPOUSE / PARTNER MEMBERSHIP: A member's spouse or domestic partner will be eligible for a spouse/partner membership, upon written application by the member. The annual fee of \$85 plus tax will be billed to the house account of either the member or the partner as requested and must be paid in full when billed.

NON-RESIDENT:		
2008	\$ 250	\$ 120
2007	250	140
2006	250	150
2005	250	180
2004	250	225
2003	450	300
2002	450	395
2001	600	510
2000	600	675
1999and under	600	835
Retired	400	565
Education / Clergy	400	565

INITIATION FEE: A one-time fee is paid upon approval for membership.

MISCELLANEOUS:		
Graduate Students – full time 35 and under		\$ 120

REINSTATEMENT FEE: A charge of 50% of the initiation fee must be remitted with the application for reinstatement. Terminated accounts must be cleared of any delinquent charges before papers for reinstatement may be processed.

** For Resident Members over 5 years out of school, there is a quarterly food and beverage minimum of \$50.00.*

Rates subject to change annually.

BASIC INFORMATION ABOUT OUR DUES PROCEDURES

The Club's fiscal year begins on September 1.

The fiscal quarters begin: September 1, December 1, March 1, June 1

ANNUAL DUES

The annual dues are billed to all members for the period beginning September 1. Members may elect to pay these charges on a quarterly basis. Payments are due prior to each quarter. New members are billed the annual dues prorated to the nearest quarter upon election to membership.

ACCEPTANCE TO MEMBERSHIP

By submission of the completed application to the Committee on Admissions, the applicant accepts the terms of membership in The Princeton Club of New York. Upon final approval by the Committee, the newly elected member is responsible for payment of all charges as billed by the Membership Office.

RESIGNATION

Once elected as a member of The Princeton Club of New York, a person is considered to be a member UNTIL SUCH TIME AS HE/SHE RESIGNS IN WRITING, addressed to the Membership Office. A resignation will be accepted only if the member has made payment in full for any house charges which have been incurred and has paid all dues through the quarter in which the letter of resignation is received. Unpaid accounts are subject to termination from membership.

ADJUSTMENTS TO ACCOUNTS

Changes in a member's address must be reported to the Membership Office. Any resulting adjustments to the dues account will be made effective the first day of the nearest quarter upon receipt of the change by the Membership Office.



OVERNIGHT GUEST ROOMS

PCNY has 52 well appointed rooms (three suites) for overnight accommodations which range in size from singles, twins, doubles, queen, and king, to deluxe suites. All guest rooms have been recently renovated and feature flat-panel TVs, free WiFi access, phones with voicemail and dataport. In addition, valet, housekeeping, and room services are available.

Overnight guests also receive complimentary access to all Business Center and fitness center facilities.

The Governors' Floor: (available as of April 1, 2009)

Experience the comfort of the Club with the chic elegance of a luxury boutique hotel in our new fifth floor bedrooms. Each of the nine rooms has been styled with classic Club sensibilities: marble bathrooms, contemporary custom furnishings, and warm colors. The floor features one new suite, four king rooms, three queen rooms, and one double/double room; of the nine rooms, eight have adjoining doors, ideal for families and multi-room suites. All the rooms also feature:

- 32" LCD flat panel TVs**
- Custom artwork**
- Free WiFi access**
- iPod docking alarm clocks**
- In-room safes**

The rates of our rooms are very reasonable compared to similar accommodations in the neighborhood and **range from \$169** per night. Coupled with the Club's other facilities, many members find that membership is very rewarding even if they do not reside near New York City but visit only a few evenings a year.

Guest rooms are only available for members and guests of members. For more information about our guest rooms, please call 212.596.1200.

Immediate relatives of members (parents, spouse, and children only) are eligible for member rates.

SQUASH & FITNESS CENTER

Staffed by professionals in a number of athletic specialties, the Squash & Fitness Center, located on the A-Level, offers a spectrum of activities and services. The exercise room includes multiple cardiovascular workout machines, Cybex weight training equipment, and an area for stretching. The athletic facilities include two international sized squash courts, and our Squash Pro is available for lessons. The Fitness Center also offers personal training, fitness and group classes, and massage therapy.

Member Rates

(effective September 1, 2008):

Exercise Fee:	Daily Fee:	Guest Fee:	Locker & Laundry Service:	Squash Lessons:	Group Exercise Classes:	Massage Services:
\$360/ year	\$17/ visit	\$17/ visit	\$265/ year	\$60/ 45 minute lesson	\$10/ class	\$38-\$75/ session

All rates are plus applicable taxes and subject to change without notice.